

**HURONTARIO STAFF INFORMATION FORM
RETURN BY APRIL 19TH, PLEASE.**

****The office, after April 1st will be very busy as final camper forms begin to arrive. Therefore, staff are requested to please return your forms by April 19th at the LATEST.**

1. Please fill out in full detail
2. If travel date is not known at time of sending forms, please send in forms on time
3. Call/fax/email date of arrival when known
4. Please try not to fax forms as they are colour coded for office convenience. Thanks

FULL NAME OF STAFF MEMBER:

_____/_____
LAST FIRST

NUMBER of YEARS (include 2010) at HURONTARIO _____

A) NEW CAMPERS PARTY: Sunday, April 25th - We need everyone please!!

Meet at 1 Ridge Dr Park 11:30 am (muffins, juice)

I am able to attend _____
I am unable to attend _____ Reason _____

B) *NEW* STAFF TRAINING: This is the start of staff orientation- an on call for everyone.

❖ **C.I.T.'s Training Session Sunday April 18th** _____ I will attend (4pm at Polly's)
_____ I am unable to attend

❖ **1st Year Counsellors' Training Session Saturday, April 24th**
▪ _____ I will attend (3pm @ Polly's)
_____ I am unable to attend
_____ (State reason)

❖ **2nd, 3rd, & 4th Year Counsellors' Training Session, Sunday, May 2nd**
▪ _____ I will attend (3pm @ Polly's)
_____ I am unable to attend
_____ (State reason)

❖ **Instructors' Training Sessions: We will meet instructors at camp on work weekends to go over program, familiarize you with your program area, etc. Please choose one of the following work weekends:**

May 8th /9th _____ May 15th/16th _____ May 29th/30th _____

*****In order to plan for these sessions it is very important that staff tell the office if they can or can not attend. Please help us make sure that we know your plans.**

C) WORK WEEKEND DATES: I will attend one the following work weekends:

May 8th - 9th _____ all C.I.T.'s and any other staff)
May 15th - 16th _____
May 22nd - 23rd _____ (2 days only)
May 29th - 30th _____

I am unable to attend a work weekend in May, and understand that I will stay at camp until the 25th of August to assist with close up.

Please sign here: _____

Work Weekends (Cont.)

We leave at 6:45am from 1 Ridge Dr Park for work weekends. Please be on time. (Arrive at 6:30am) Please bring only what is needed: work gloves, rain gear (2 piece for sure), flashlight, sleeping bag, several pairs of warm socks, warm fleece bug juice, a change of clothes).

Please let your parents know that we will return to Ridge Dr. Sunday night around 8:30pm-9:00pm.

I will need a ride _____ (meet at 1 Ridge Dr Pk.) at 6:30am sharp

I have a ride _____ (meet at Gov't Dock) at 9:00am sharp

I can take others # _____ (meet at 1 Ridge Dr Park) at 6:30am sharp

D) First Aid Training for all staff/Bronze Level swimming all Counselors/ C.I.T.'s.

PLEASE READ THIS VERY CAREFULLY

It is essential for all staff to have an up to date first aid certification. You must send in proof of your first aid and CPR before June 2nd. Fax to 416 486 0865

It is essential that all counselling staff (counsellors and C.I.T's) have an up to date Bronze Medallion. If you are a senior counsellor, you will need a Bronze Cross up to date. Please send in by fax records of your certification.

E) TRAVEL DATES FOR ALL STAFF COMING TO CAMP: (only 15 arrive per day)

ARRIVING ON: Wednesday, June 16th, Thursday, June 17th, Friday, June 18th, Saturday, June 19th, Sunday June 20th, Monday, June 21st

ARRIVING BY:

Car (Gov't Dock 4:00pm)___Bus (Mactier 3:45pm)___ Private Boat(camp dock at 4:30)

STAFF TRAVELLING AFTER JUNE 20th (due to exams)

1. Hurontario provides boat transportation from the Government Dock from June 16th – 20th. If you arrive after June 20th (exams) please arrange for a Marina taxi (1 705 375 5155) from Moose Deer Point Marina. The cost, if not shared is \$85.
2. Let the camp know as soon as possible your arrival date if after June 20th and we will attempt to co-ordinate late staff travel to minimize the number of parents having to drive up to camp and to share the taxi boat cost. Be sure we have your email address as all arrangements will be done by email.
3. The camp is unable to pick up at the Mactier bus stop after June 20th.

F) CABINMATE REQUEST: Please note there will again be no smoking in any cabins this summer to minimise secondary smoke inhalation and fire danger to the camp.

Cabinmate request: _____ Cabin Request: _____

G) CELL PHONES: I plan to bring a cell phone to camp and understand that under no circumstances will the camp held liable for its loss or damage.

_____ Signature

H) DAY OFF PERMISSION: As I am 18 or under while at Hurontario as a staff member, I require parental permission to leave Camp Hurontario property on my day off. Camp Hurontario accepts no responsibility for my actions of whereabouts while I am on my day off.

I _____ (parent/guardian) give _____ (staff member)

permission to leave Camp Hurontario property on his/her day off and I understand and agree that Hurontario is not responsible for his/her actions or whereabouts while on a day off.

To all our staff,

If you have any questions at any time, please be sure to email the office hurontario@sympatico.ca and we will be there to assist. The biggest assistance that you can give us is to send in your forms as soon as possible. Extra phone calls to remind staff to send in paper work are adding to the already big work load that we incur at this time of the year. Thank you for your thoughtfulness.

Please remember that we are still looking & need to hire for the following key positions:

Dining Hall Staff

Enjoy the arrival of spring and a break from the true Canadian winter.