

**HURONTARIO STAFF INFORMATION FORM – RETURN BY APRIL 11<sup>TH</sup>, PLEASE.**

**\*\*The office, after April 1<sup>st</sup> will be very busy as final camper forms begin to arrive. Therefore, staff are asked to please return your forms by April 11th at the LATEST.**

1. Please fill out in full detail
2. If travel date is not known at time of sending forms, please send in forms on time
3. Call/fax/email date of arrival when known
4. Please try not to fax forms as they are colour coded for office convenience. Thanks

**FULL NAME OF STAFF MEMBER :** \_\_\_\_\_ / \_\_\_\_\_  
LAST FIRST

**NUMBER of YEARS (include 08) at HURONTARIO** \_\_\_\_\_

**A) NEW CAMPERS PARTY: Sunday, April 13<sup>th</sup> - We need everyone please!!**

Meet at 1 Ridge Dr Park 11:30 am (muffins, juice)

I am able to attend \_\_\_\_\_

I am unable to attend \_\_\_\_\_ Reason \_\_\_\_\_

**B) MEETINGS:**

- ❖ **Instructors' Meeting:** We will meet instructors at camp on work weekends to go over program, familiarize you with your program area, etc. Please choose on of the following work weekends :

May 10<sup>th</sup>/11<sup>th</sup> \_\_\_\_\_ May 17<sup>th</sup>/18<sup>th</sup> \_\_\_\_\_ May 24<sup>th</sup>/25<sup>th</sup> \_\_\_\_\_

- ❖ **Counsellors' Meeting Sunday, April 27<sup>th</sup>** \_\_\_\_\_ I will attend (4:00 pm @ Polly's)  
\_\_\_\_\_ I am unable to attend (state reason)

- ❖ **C.I.T.'s Meeting / Work Weekend (at camp) May 3<sup>rd</sup> - 4<sup>th</sup>** \_\_\_\_\_ I will attend  
\_\_\_\_\_ I am unable to attend

**\*\*\*In order to plan food and beverages for these meetings it is very important that staff tell the office if they can or can not attend the meetings. Please help us make sure that we know your plans.**

**C) WORK WEEKEND DATES:** I will attend one the following work weekends :

May 3<sup>rd</sup>-4<sup>th</sup> \_\_\_\_\_ (C.I.T.'s and any other staff)

May 10<sup>th</sup>-11<sup>th</sup> \_\_\_\_\_

May 17<sup>th</sup>-18<sup>th</sup> \_\_\_\_\_ (2 days only)

May 24<sup>th</sup> -25<sup>th</sup> \_\_\_\_\_

I am unable to attend a work weekend in May, and understand that I will stay at camp until the 25<sup>th</sup> of August to assist with close up.

Please sign here: \_\_\_\_\_

## STAFF INFORMATION (Cont.)

Page 2.

### Work Weekends (Cont.)

We leave at 6:45am from 1 Ridge Dr Park for work weekends. Please be on time.(Arrive at 6:30am) Please bring only what is needed: work gloves, rain gear (2 piece for sure), flashlight, sleeping bag, several pairs of warm socks, bug juice, a change of clothes).

Please let your parents know that we will return to Ridge Dr. Sunday night around 8:30pm-9:00pm.

I will need a ride \_\_\_\_\_ (meet at 1 Ridge Dr Pk.) at 6:30am sharp

I have a ride \_\_\_\_\_(meet at Gov't Dock) at 9:00am sharp

I can take others # \_\_\_\_\_(meet at 1 Ridge Dr Park) at 6:30am sharp

### D) First Aid Training:

It is essential for all staff to have an up to date first aid certification. Hurontario will run a course at the camp during orientation for those staff who need to either do a course for their first time or to recertify. The date for the course is Sunday, June 22<sup>nd</sup> at camp.

Please sign in the appropriate place so that we know how many staff to ask Vital Signs to bring to train the staff.

- ❖ I will not need to do the course as my first aid certification is up to date.

\_\_\_\_\_/\_\_\_\_\_  
Signature Print full name

- ❖ I will need to do a course at camp on the Saturday, 23<sup>rd</sup> of June.

\_\_\_\_\_/\_\_\_\_\_  
Signature Print name in full

- ❖ As I will be in exams when the course is given at camp, I will take a course in the city and bring my certification with me to camp.

\_\_\_\_\_/\_\_\_\_\_  
Signature Print name in full

### E) TRAVEL DATES FOR ALL STAFF COMING TO CAMP: (Remember only 15 arrive per day)

ARRIVING ON: Monday, June 16<sup>th</sup> \_\_\_\_\_ Tuesday, June 17<sup>th</sup> \_\_\_\_\_

Wednesday, June 18<sup>th</sup> \_\_\_\_\_ Thursday, June 19<sup>th</sup> \_\_\_\_\_ Friday June 20<sup>th</sup> \_\_\_\_\_

ARRIVING BY:

Car (Gov't Dock at 4:00pm)\_\_\_\_\_Bus ( Mactier at 3:45pm)\_\_\_\_\_Private Boat(camp dock at 4:30) \_\_\_\_\_

1. Hurontario provides boat transportation from the Government Dock from June 16<sup>th</sup> – 20<sup>th</sup>. If you arrive after June 20<sup>th</sup> (exams) please arrange for a Marina taxi (1 705 375 5155) from Moose Deer Point Marina. The cost, if not shared is \$85.
2. Let the camp know as soon as possible your arrival date if after June 20<sup>th</sup> and we will attempt to co-ordinate late staff travel to minimize the number of parents having to drive up to camp and to share the taxi boat cost. Be sure we have your email address as all arrangements will be done by email.
3. The camp is unable to pick up at the Mactier bus stop after June 20<sup>th</sup> .

**F) CABINMATE REQUEST:** Please note there will be no smoking in any cabins this summer to minimise secondary smoke inhalation and fire danger to the camp.

Cabinmate request:\_\_\_\_\_ Cabin Request:\_\_\_\_\_

**G) CELL PHONES:** I plan to bring a cell phone to camp and understand that under no circumstances will the camp held liable for its loss or damage.

\_\_\_\_\_ Signature

**H) DAY OFF PERMISSION:** As I am 18 or under while at Hurontario as a staff member, I require parental permission to leave Camp Hurontario property on my day off. Camp Hurontario accepts no responsibility for my actions of whereabouts while I am on my day off.

I \_\_\_\_\_ (parent/guardian) give \_\_\_\_\_  
(staff member)

permission to leave Camp Hurontario property on his/her day off and I understand and agree that Hurontario is not responsible for his/her actions or whereabouts while on a day off.

\*\*\*\*\*

To all our staff,

If you have any questions at any time, please be sure to email the office [hurontario@sympatico.ca](mailto:hurontario@sympatico.ca) and we will be there to assist. The biggest assistance that you can give us is to send in your forms as soon as possible. Extra phone calls to remind staff to send in paper work are adding to the already big work load that we incur at this time of the year. Thank you for your thoughtfulness.

Please remember that we are still looking & need to hire for the following key positions:

- Ropes Instructor
- Rock climbing Instructor Shooting
- Range Instructor
- Assistant Maintenance
- Dining Hall/Assistant Instructors

Enjoy the arrival of spring and a break from the true Canadian winter we are currently experiencing.

Polly